# Assessment Task 2 – Team # 12 (Team stockIT)

## Actions from 6th team meeting

**Time:** 7PM

**Date:** 10/10/2021

**Place:** Microsoft Teams

**Chair:** Tetsu Watanabe

#### Attendees

Ahmet Akgun

Brandon McPherson

Hugo Hughes

Taylen Anderson

Tetsu Watanabe

#### 1.2 Apologies

Tim Prast

#### 1.3 Actions arising from the meeting

* Tetsu presented the current status vs the original plan. He noted that there were some delays with IT technologies and project plan.
* Hugo presented the current status for IT technology 4 and his schedule until the completion.
* Tetsu explained the reason for the delay with Ahmet’s IT technologies work. Further discussion was made in relation to the possible reallocation of his work.
* Tetsu noted that he would like all of contents ready to be collated in the pdf report by Thursday 14/10/2021 to allow enough time for the final check before the submission of the assignment.
* It was confirmed that Team profile section & IT work were ready for the website and PDF report.
* It was confirmed that Industry data was almost ready for the website and PDF report.
* Tetsu presented a few options for the report design.
* Options for Logo was presented. The team decided to use one of the options for our website and report.

***1.4 Next Meeting***

Thursday 14/10/2021 7pm AEST

Meeting recoding:

https://rmiteduau-my.sharepoint.com/:v:/g/personal/s3923443\_student\_rmit\_edu\_au/EQ\_MP5wrWu9IuW0IHNzHgPABSe9RuNbFKxOvu0Tef0aCjw